



ISLWYN JUNIOR

ASSOCIATION FOOTBALL LEAGUE

www.islwynjuniorleague.co.uk

LEAGUE HANDBOOK

2023/2024 SEASON

Version 1

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ISLWYN JUNIOR FOOTBALL LEAGUE OFFICERS & COMMITTEE MEMBERS 2023/2024

PRESIDENT

Mr Geoff Phillips

VICE-PRESIDENT

Unelected

LIFE MEMBERS

Bill Treasure, William Hawker, Anthony Williams, Mike Price,
Paul Crook, Danny Seaborne, Jane Roberts, Meryl Kibble

CHAIRMAN

Mark Wilkins

VICE-CHAIRMAN

Jonathan Greenland

SECRETARY

Shane Needs

TREASURER

Ryland Price

FIXTURE SECRETARY

Shane Needs & Rachel Wilks

SAFEGUARDING OFFICER

Claire Price

GWENT COUNTY F.A. REPRESENTATIVE

Mr Geoff Phillips

EXECUTIVE MEMBERS

Dai Joseph (Pengam B&G FC)	Gavin Thomas (FC Tredegar)
Darren Hodgkins (FC Tredegar)	Jason Needs (Fleur De Lys FC)
Gareth Wood (Nantyglo FC)	Sarah Hayward (Abertillery Excelsiors JFC)
Liam Kelly (Pengam B& FC)	Vacancy

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ISLWYN JUNIOR FOOTBALL LEAGUE CONSTITUTION

1. TITLE

The league shall be known as Islwyn Junior Association Football League

2. AREA

League area will be the area of the Blaenau Gwent Council and the former Islwyn District Council.

3. OFFICERS AND MANAGEMENT COMMITTEE

For the purposes of this rule, the League Management Committee is known as the Executive Committee.

a. MANAGEMENT

The league shall be managed by the Executive Committee to consist of President, Vice President, Life Members, Chairman, Vice Chairman, Treasurer, Fixture Secretary, Registration Secretary, General Secretary, Safeguarding Officer, and eight Executive Members.

b. ELECTION

All officers and Executive Members shall be elected at the Annual General Meeting. Members of the Council, who have served 15 years on the Council, not necessarily continuous, shall be eligible for election as Life Member of the League with full voting powers. At no time shall the number of Life Members exceed 12.

4. ANNUAL GENERAL MEETING

The league will hold an Annual General Meeting during June of each year. A minimum of 21 days' notice of the date of the Annual General Meeting will be given by the League Secretary to member clubs.

The financial report and balance sheet, duly audited, should be forwarded to clubs at least seven days prior to the date of the Annual General Meeting.

5. SPECIAL GENERAL MEETINGS

The League Secretary shall convene a Special Meeting at any time by order of the League Management Committee and/or by requisition of two thirds of the clubs in membership of the league. Such requisition to be given in writing to the League Secretary; Special General Meetings shall take place as directed by the League Management Committee.

6. REPRESENTATIVES AT ANNUAL AND SPECIAL GENERAL MEETINGS

Each club in membership of the league may send two representatives to the Annual General Meeting or Special General Meeting but each club will only be entitled to one vote on any issue.

Clubs who owe fees or fines to the league or to the Gwent County Football Association or clubs under suspension for any reason shall be allowed to attend the Annual or Special General Meeting but shall not be eligible to vote.

7. AFFILIATION

All Clubs must be affiliated to the Gwent County Football Association

8. LEAGUE ENTRANCE FEES AND DEPOSITS

The League will charge an entrance fee and a deposit for each team accepted into the league. The entrance fee to

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be determined by the Football Association of Wales. The club deposit to be fixed by the League Management Committee and published to clubs prior to 31 July each year.

Clubs must pay such entrance fees on the Comet System and deposits to the league before 1 September, failure to comply may render the club liable to immediate suspension.

The deposit of a team may be forfeited if that team fails to complete all its commitments to the league by the end of the season as determined by the League Management Committee. This also applies to teams withdrawing during the season. Club deposits to be held in a separate bank account by the League



ISLWUN JUNIOR LEAGUE GENERAL LEAGUE RULES

1. COMPETITION

The League will operate divisions, based upon demand, as follows:

Competitive Football (11-a-side) Under 14s, Under 15s and Under 16s
Competitive Football (9-a-side) Under 12s, Under 13s

Where the leagues decide to play at two-year age groups then divisions shall be Under 12s, Under 14s and Under 16s.

Small Sided Football from Under 6s to Under 11s

Then number of clubs accepted into each division shall be at the discretion of the League Management Committee.

All players must be under the age as defined by the division on the 31 August at the commencement of the season.

For competitive leagues, in normal circumstances the league will run 1 division at each age group with teams playing each other twice on a home and away basis, with championship points awarded as below. The League has the discretion to vary this where circumstances require it. That is where there is a very high or very low demand for entry into a particular division. In such cases the league will notify member clubs of how the competition winners and runners up are to be determined before the commencement of the season.

For competitive matches championship points will be awarded as follows:-

- a) Win Three (3) points to the winning team
- b) Drawn matches One (1) point to each team

The team having greatest number of points in a division shall be declared winners of that division and the team with the next greatest number of points shall be declared runners-up. In the event of two, or more, teams in the same division having the same number of points then the head-to-head results will be taken into account to decide the winner and/or runner ups. If the Clubs cannot be separated, a playoff game will be arranged. Goal difference shall not be counted.

2. CLUBS APPLYING TO JOIN LEAGUE

The League will only accept applications from clubs based within the area of the league as defined in Constitution section 2. Clubs from outside of a league area applying to join that league will not normally be allowed to do so except in special circumstances, such applications may only be approved by the Gwent County Football Association.

Clubs must apply before 31st July each year and will be accepted into the league at the discretion of the League Management Committee and must be notified of their acceptance or otherwise by 1st September each season. Clubs must provide a current Gwent County Football Association Affiliation Number.

The League may accept late applications from clubs but clubs applying to join a league after the commencement

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of the current playing season will only be allowed to join if there is a vacancy, i.e. an odd number of teams in a division.

Clubs making false statements in support of their application to join a league will be fined as directed by the Management Committee.

3. CLUB DETAILS

Within 14 days of their acceptance into the league each club shall forward to the League Secretary full details, including name, address, telephone number and email address of club officials.

4. CLUB COLOURS

Each club shall forward to the League Secretary a statement of its distinguishing colours. Registered colours and patterned shirts, shorts and socks only to be used. No variations will be allowed, and no one will be allowed onto the field until properly dressed. **No club will be allowed to play in black or navy shirts. If there is a clash of colours, the away team must change.**

Goalkeepers shall play in colours distinct from members of both teams.

5. CLUB GROUNDS

Each Club in the League shall register its ground with the League and shall not use another ground for home matches unless by agreement of the League Secretary.

The League will not be responsible for the safe custody of the club, players or officials' property. When in any dressing accommodation whether hired to the club or the League, it is the responsibility of the club, person or official concerned.

6. WITHDRAWALS

Teams withdrawing from the league must pay all league and cup fees and, at the discretion of the Executive Committee will lose their deposit. In addition they will be liable to a withdrawal fee not exceeding £50.00. (Note withdrawal fee not to apply to mini-football)

7. FIXTURES

All league fixtures will be arranged by the league and reported to the League Management Committee before the commencement of the season. Matches played without the consent of the league will be declared void and offending clubs will be dealt with by the League Management Committee. In all cases league and cup matches shall take precedence over friendly games.

8. PLAYER REGISTRATION & TEAM ROSTERS

All players must be registered by their club on the Football Association of Wales COMET System and have had issued a digital FAW registration card and COMET ID before they can play in the Islwyn Junior League. COMET registration cards for players and coaches MUST be available for inspection at all league and cup games. Players are registered to the club for life unless deregistered or transferred. The registration period is the 1st June to the last Thursday in March inclusive. Clubs are responsible for ensuring that a player is free to register for them and is not under suspension.

Players must reside within the area of the Gwent County Football Association subject to the FIFA rules concerning players living within 50km of a Country's external border i.e. Wales/England. The player is not deemed registered until the player has received an electronic registration and COMET ID from the FAW.



In competitive age groups, where a club enters two, or more, teams in one division then, for the purposes of player registration, the teams will be treated as separate clubs and players may register and play for one team only. As such, players may only be listed on one team roster on COMET. Any player wishing to move from one club's team to another within the same competitive age groups must apply to the league secretary for a transfer. This applies to a transfer between a non-competitive U12 team and a competitive U12 team.

Each Club must complete a team roster for each team before the start of the season. The League will 'lock' the team roster process for the duration of the season. Any players who need to be added, removed or transferred from a team roster may complete a Team Roster change form and send to the League. The League Secretary will then complete the process. See rule 11.

Under 12s and Under 13s teams can have a maximum of 20 player registered on team rosters and only take maximum of 18 players to any fixture.

Under 14s, Under 15s and Under 16s teams can have a maximum of 25 player registered on team rosters and only take maximum of 18 players to any fixture.

Clubs playing a player who is not registered with the COMET system or who is not on the team sheet will be charged with playing an ineligible player.

Players can only register for ONE TEAM irrespective whether the team plays in a competitive age group/division. This also applies when the age group competition is split into two divisions. The only academy players allowed to sign for a junior team are the players registered with a club that has FAW Academy status.

9. ONE PLAYER, ONE CLUB FOR PLAYERS UNDER 6 TO UNDER 11

Academy:

Players in the Under 6 to Under 11 age groups will be permitted to register with a Junior Club whilst continuing to attend training sessions and Closed Friendly Matches only for a recognised FAW Academy without being registered. The FAW recognises the value that continuing to participate with friends at a Junior Club, whilst still benefiting from training at a recognised FAW Academy will bring.

Definition of a Closed Friendly Match:

A game of Association Football or a modified version of the game which is not an Official Match which is played between two (2) teams (whether or not from different Clubs) but is not made open for the public to attend. (no parents can watch).

10. REGULATIONS AFFECTING PLAYERS UNDER THE AGE OF 16 ON 31 AUGUST AT THE COMMENTMENT OF EACH SEASON

No player may play senior football until their sixteenth birthday. Note that rule applies until the end of the season in which the player is 16. When a player reaches the age of 16 he/she may register for a jointly affiliated senior team in the pyramid system and continue to play for his junior team. This will apply until the end of the season in which the player reaches 16. Any player wishing to play senior football for any other club will not be able to continue playing junior football. Players wishing to play senior football must register in accordance with the FAW COMET system and the rules of the senior league in which the player wishes to play and cancel his junior registration.

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11. TRANSFER OF PLAYERS

Players wishing to transfer between clubs must comply with the COMET approved transfer process. Players wishing to transfer between junior teams (U12 to U16 age groups) within the same club shall complete a league transfer form. This also applies to a player wishing to transfer between an U12s team in non-competitive division and an U12s team in a competitive division.

Players are only allowed two transfers per season but can only play for two clubs. No transfer applications will be considered after the last Thursday in March.

Note: Where a player holds kit belonging to, or owes monies to, or is in any way in dispute with the existing club, then clubs can reject the transfer and raise a dispute with the Gwent County Football Association.

12. DURATION OF SEASON

The League shall determine the start and end of the season within the period laid down by the Football Association of Wales and the Gwent County Football Association.

13. DAYS AND TIMES OF KICK OFF

The League will notify clubs before the commencement of each season notifying days and times of kick offs.

The League will endeavour to allocate KO times when fixtures are released. The League decision will be final on a KO time and the game must go ahead or be dealt with as a broken fixture.

The League's Under 12 to Under 16s will kick-off on the 1st Saturday in September at 10:30am. This will be subject to change if clubs have only one venue available and the League will accept a kick-off time between 9:00am and 11:45am. ***The league holds the right to set an alternative KO time, and this decision will be final!***

Where possible, the Under 6s to Under 9s teams will attend central venue locations at the designated time slots available.

Under 10s and Under 11s will kick off on the 1st Sunday in September at 10:30am. This will be subject to change if clubs have only one venue available and the League will accept a kick-off time between 9:30am and 11:45am. The league holds the right to set an alternative KO time, and this decision will be final as above.

Clubs wishing to kick off a league fixture at a different time to what is scheduled must apply to the League Secretary in writing, with a copy to their opponents, 7 days prior to the date of the match concerned. In case of one club objecting then the fixture will be played at the time notified by the league.

14. MATCH DAY PROCESSES AND COMET

Clubs must select and submit their team line-up on the COMET APP at least 15 minutes before kick-off. Players can only be selected from the team roster. Both clubs involved in each scheduled fixture are responsible for submitting their team line up. Teams who fail to confirm a team line up will be fined £10.00.

- Home side is responsible for starting and stopping the match timer. If the match timer is started early then the following link shows how to correct or reset it: <https://COMETsupport.faw.cymru/clubs/com>

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- It is not a requirement to enter goal-scorers, goal times or assists on Live Reporting. The only things that have to be entered are red and yellow cards. This will make things considerably easier for team's pitch side - especially when the weather deteriorates, or venues with bad mobile signal coverage.
- At the end of the game the home side enters scores as follows: 1-0 for a home win, 0-1 for an away win, 1-1 for a draw. NO OTHER SCORES ARE TO BE ENTERED. This is because COMET cannot switch off goals scored, conceded or difference in league tables. This is contrary to junior league rules where goal difference does not count on league tables.
- Once the score has been entered the home side can tap the Full-Time button.
- At some point after the score has been reviewed the match status will be changed by the League competition manager to PLAYED and the result will then go onto the League table.
- Only an official referee or the Competition Manager can change the status to PLAYED
- Home Clubs must enter the result of the game on COMET straight after the game and no later than 5 hours from the termination of the game. Clubs not complying will be fined the sum of £5.00.
- Clubs who wish to send a match report must do so within 3 working days of the fixture.

15. REFEREE AND ASSISTANT REFEREES

Referees in all matches for all divisions when available will be appointed by the League. Referees appointed by the League must accept or reject within 48 hours. The referee's fee and expenses will be determined by the Gwent County Football Association. The home club shall pay the referee's fee and expenses; however leagues may, at their discretion, order the home and away club to equally share the payment of the referee's fee and expenses.

Where a referee has not been appointed by the League, or the appointed referee fails to turn up for the game, the **home club** will appoint a suitable person to referee the game. No game to be postponed because of the lack of a referee. If a game is not played because no referee is available then the league, at its discretion, may charge the home team with breaking a fixture.

If assistant referee are not appointed by the league the both the home and away clubs will each supply a suitable person to act as assistant referee. The home club shall be responsible for supplying flags for both assistant referees.

To get the most effective use of club referees and assistant referees, the following procedure should be adopted.

Match Day Procedure

- a) Home team must appoint a suitable person to act as a referee who must be DBS checked.
- b) Both teams must appoint a suitable person to act as assistant referee who must not be changed without informing the referee.
- c) These three persons are then acting on behalf of the Gwent County Football Association.
- d) The referee must acquaint him/herself with the assistants.
- e) The referee must not start the game until he/she has satisfied him/herself that the assistants are in position.
- f) **The officials must take a ZERO TOLERANCE to foul and/or abusive language.**

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- g) **ANY PLAYER USING FOUL AND/OR ABUSIVE LANGUAGE MUST BE SENT FROM THE FIELD OF PLAY immediately and reported to the Gwent County Football Association.**
- h) **ANY MANAGER THAT USES FOUL AND/OR ABUSIVE LANGUAGE MUST BE REMOVED FROM THE FIELD OF PLAY and the game must not restart until the said person is back in the changing rooms or well away from the pitch. The person must be reported to the Gwent County Football Association.**
- i) **All reports from referees must be sent to Alan Watkins, 1 Ashtree Cottages, Aberbeeg, Abertillery, NP13 2AT**
- j) Any official not adhering to the above will not be allowed to officiate in any further games and clubs will be charged with misconduct.
- k) The only reports that will be accepted are from the referee and/or the club.
- l) No reports will be accepted from parents or spectators.
- m) If any other reports are required these will be requested by Mr Alan Watkins
- n) Player's & Officials Comet Registration ID Cards must be available for inspection at each match otherwise clubs may be fined as directed by the Executive Committee.

16. NOTIFYING OF HOME GROUND

The Home Club must notify the visitors and referee (if appointed) by email or by first class post (text is not permitted), same to be in the hands of the opponents and referee at least 72 hours preceding the match, with details and arrangements. Clubs failing to confirm will be fined the sum of £10.00 for the first offence and at the discretion of the League Management Committee for subsequent offences.

In the event of non-receipt of notification, the opposing club and referee to obtain the information and submit a report to the League Secretary. Non-receipt of notification will not be accepted as an excuse for not playing the match.

All home ground changes must be sent to the League Secretary in order to update Comet. Failing to do so will incur a fine of £10.00 for the first offence and at the discretion of the League Management Committee for subsequent offences.

17. COLOURS

Teams **MUST NOT** play in black. The Away club to change in the event of a clash of colours, except where the home club intends to play in colours not registered with the league. In such cases the home club shall change. Teams may only play in colours approved by the League.

18. POSTPONEMENTS DUE TO INCLEMENT WEATHER

In the event of a postponement the Home club must notify the visitors, referee, and the league by 9am or an hour before kick-off, on the day of the match. Both clubs must telephone or email the League Secretary/Fixture Secretary as soon as a decision is made.

Teams who play on 3G will go ahead as 3G pitches are unlikely to be unplayable. Teams must consider the elements of the weather and duty of care to younger players.

19. DURATION OF MATCHES

Under 6s to Under 11s	Please refer to Small Sided Football
Under 12s, 13s and 14s	35 minutes in each half
Under 15s and 16s	40 minutes in each half

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The time played in each half must be equal.

20. THE BALL

The home team will be responsible for supplying the match ball which should be in good condition, the size should be as follows:

Under 6s to Under 9s	Size 3
Under 10s and 13s	Size 4
Under 14s to Under 16s	Size 5

Failure to provide a ball of the size required will result in a fine at the sum of £5.00.

21. CORNER FLAGS AND NETS

These must be provided and erected by the home club. Nets and corner flags to be in accordance with the laws of the game. Clubs not providing or erecting nets and corner flags will be fined the sum of £5.00.

22. SUBSTITUTES

A Club may, at its discretion, use a substitute player at any time in a match for any reason except to replace a player who has been suspended from the game by the Referee. The substitution can only be made when the play has stopped for any reason, and only after the referee has given permission. Five named substitutes are allowed and must be named prior to kick-off. A player who has been substituted himself/herself becomes a substitute and may replace another player at any time subject to the substitution being carried out in accordance with Law 3 of the Laws of Association Football.

23. LATE STARTS

The referee to report clubs responsible for delaying the start of the game to the League Management Committee. Clubs deemed responsible for the late start will be fined the sum of £5.00 for the first offence, £10.00 for the second offence and up to £25.00 for subsequent offences.

24. TEAMSHEETS, RESULTS & MATCH REPORTS

Teamsheets

Match day players must be selected on Comet team sheet, minimum 15 minutes hour before KO. If the Comet app is down or unavailable team sheets must be handed to opponents before KO, plus entered onto comet at the earliest convenience. Teams must be available for inspection at every match by the Opposition Manager and League Officer(s) if present prior to the commencement of the game. Failure to provide a confirmed team sheet/line up before the game will result in a fine of £10 and up to 3 points deducted from the offending team.

Results

Comet will require results to be submitted for each game played. Results must be entered no later than 5 hours after end of match (cup games 6 hours). Club(s) not submitting a result within the time period will be fined the sum of £5

Match Reports

Comet will require a match report to be submitted for each game played, match reports to be entered on Comet no later than 5 hours after end of each match (cup games 6 hours). Club(s) not submitting a match report within the period will be fined the sum of £10.00. Club(s) falsifying information on a match report will be fined the sum of £20.00. Persistent offenders at the discretion of the league will endure an extra £5 added to the above fines.



25. CAUTIONS AND SENDING OFF

All Cautions and Sending off must be reported on the COMET APP by the Referee. The home club shall be responsible for ensuring that any club referee appointed reports the matter as above to the League Secretary.

26. POSTPONEMENT OF FIXTURES

If a postponement of any league fixture is required, application must be made in writing using the Postponement Request Form and be in possession of the League Secretary, at least 14 days before the match is to be played.

A fee of up to £15.00 may be charged at the discretion of the League.

A copy of this application must also be sent to the Secretary of the opposing club within the same time scale. The League Secretary will then notify both teams of the postponement, if agreed to. THIS RULE WILL NOT APPLY WHEN PITCHES ARE DECLARED UNFIT FOR PLAY. Clubs failing to notify their opponents in writing will be liable to a fine of £15.00.

27. BREAKING A FIXTURE

Teams (Mini and Junior) charged with breaking a fixture shall be dealt with by the League Management Committee and fined. The charges are £25.00 for the first offence, £50 for the second offence and £75 for the third offence.

Competitive fixtures - The offending team shall have three (3) points deducted from their total of points, and fined as directed by the Management Committee. They will be liable for any costs incurred by their opponents. A team committing a third offence will be liable to such disciplinary action the Management Committee may determine, including expulsion from the league.

In all cases the game will either be rescheduled or awarded to the non-offending team as determined by the League Management Committee.

28. ABANDONED MATCHES

CAUSED BY LATE STARTS

In the event that a late start is the cause of a match being left unfinished, the League Management Committee shall determine if the result at the time the match finished shall stand.

CAUSED BY INCLEMENT WEATHER

When a match is abandoned due to inclement weather, the League Management Committee shall determine if the result at the time the match finished shall stand.

CAUSED BY MISCONDUCT OF A CLUB(S)

Any match abandoned by the Match Official due to indiscipline of a Club or Clubs must be reported by the Match Official to the Gwent County Football Association with a copy of the report sent to the League Secretary. A charge of misconduct shall be issued to the offending club(s) by the Gwent County Football Association. The Gwent County Football Association shall inform the league of the outcome of the Disciplinary Hearing. Any Club found guilty by the Area Football Association of having caused the abandonment of a match may have up to the three (3) points deducted from its league record by the League Management Committee. Furthermore, the League Management Committee shall determine the result of the match as they deem fit or have the match replayed. In the event that both Clubs are found guilty by the Area Association, the League Management Committee may at its absolute discretion declare the match VOID and order it be replayed.



CAUSED BY A TEAM LEAVING THE FIELD OF PLAY

In the event of any club leaving the field of play, without the permission of the referee, the Match Official must send a report to the Gwent County Football Association with a copy of the report sent to the League Secretary. A charge of misconduct shall be issued to the offending club(s) by the Gwent County Football Association. The Gwent County Football Association will inform the league of the outcome of the Disciplinary Hearing and the result of the match shall be decided at the discretion of the League Management Committee, irrespective of the time played. The offending club may have up to three (3) points deducted from its league record.

29. INELIGIBLE PLAYERS

Any club playing an ineligible player shall be dealt with as follows:

When the Winning Club plays an ineligible player

The match shall be awarded to the non-offending club.

The result will be recorded as 1-0.

When the Losing Club plays an ineligible player

The result of the game will stand.

The goals scored by the losers shall be disallowed.

If drawn matches where one club plays an ineligible player

The match shall be awarded to the non-offending club.

The result will be recorded as 1-0.

When both teams play an ineligible player

The match shall be declared a 0-0 draw

No points shall be awarded.

In all cases clubs will be liable to fines and expenses as the Executive direct.

The defaulting club shall pay such expenses of opponents as the league direct and shall be fined a sum not exceeding £50.00.

Any player taking part in a match, for whom he/she is not eligible, shall be reported to the Gwent County Football Association. He/she is also liable to have his registration card cancelled at the discretion of the League Executive Committee.

30. SEARCH OF REGISTER

Should doubt arise as to the eligibility of any player, the League Secretary will give such registered information as necessary, or required, on payment of a fee of £5.00 per player. All applications will be made in writing and must be accompanied by the fee. This will not constitute a protest which should be made in the usual way. Frivolous requests being proved, fee will be retained.

31. PROTESTS

Protests must be lodged with the League Secretary by email or first class post (text not permitted) within 10 days of the match to which they refer, and an exact copy of such protests shall in addition be forwarded by email or recorded delivery post, by the club protesting, to the secretary of the club against which the protest is directed, within such time limits as aforesaid. To prevent frivolous protests, a fee of £25.00 must accompany the protest or they will be rendered void, if the Committee deem the protests frivolous, the fee will be forfeited.

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The protest must be confined to the infringement of rules contained here in. The club protesting must provide all necessary evidence to support their protest – this to include all statements which must be in writing. Such statements must bear the name and address of the person making the statement and must be signed. Such persons must be prepared to attend any hearing as required. If individuals are referred to in the protest their full names must be given.

32. CONDUCT

The League Management Committee shall have powers to deal with any offending club(s) on infringing the rules contained here. All cases of misconduct by clubs, players, officials or spectators will be dealt with by the Gwent County Football Association. All offending clubs will be invited to attend disciplinary hearings.

33. FINES

All fines must be paid within 10 days of receiving notice from the League (such notification to be given within 10 days of the fine being imposed) or the offending club will be placed under suspension until such time as the fine is paid, the only exception being, when the offending club has given notice in writing of an appeal. All fines to be paid to the League Secretary.

34. APPEALS

Any appeal on the decision must be served on the Gwent County Football Association not more than seven (7) Business Days in the case of an appeal arising out of a decision relating to anything other than a cup or play-off match or three (3) Business Days in the case of an appeal arising out of a decision relating to a cup or play-off match after the earlier of (a) the League announcing its decision at the time of its hearing (if any) or (b) receipt by the Party appealing of written notification of the League's decision. For the purposes of (b) above the provisions of Section B Rule 24 (as to the services or notices etc) shall apply to the said written notification issued by the League. Any Request Notice lodged after seven (7) Business Days or three (3) Business Days as in the case may be rejected unless the Party lodging the same can demonstrate to the reasonable satisfaction of the Gwent County Football Association that it was not reasonably practicable to lodge the Request Notice within the time limit;

The following appropriate Request Fee must accompany the Request Notice: -

£50.00 in all cases;

Any Request Notice which is not accompanied by the appropriate Request Fee will be rejected by the Gwent County Football Association and any incorrect fee will be returned and the time will continue to run for the service of the Request Notice within the original seven (7) Business Days period or three (3) Business Days as in the case may be.

35. TROPHIES AND MEDALS

For competitive divisions, and where the funds permit, the League to present 20 medals to the winners and 20 medals to the runners up in each division. Additional medals may be provided for each club if requested. The league may require the cost of additional medals to be borne by the requesting club.

36. CUSTODY OF SHIELDS AND CUPS

Clubs who hold League Trophies are required to insure the trophy or trophies they hold for their full value. Clubs to furnish to the league the names of two responsible persons who will act as trustees for the league trophies held by the club. The club shall pay the repair costs for any trophy damaged whilst in possession of the club, or if repair is not possible, shall provide a new replacement trophy as directed by the league.

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All trophies to be returned to the league by the 28th February following or earlier if directed. Clubs failing to comply will be fined £10.00.

37. REPRESENTATIVE AND INTER LEAGUE MATCHES

The league shall enter any inter-league competition arranged by the Gwent County Football Association.

The League Management Committee shall have the power to arrange special matches, the proceeds of which shall be devoted to the General Funds of the League.

Any player selected to play under the auspices of the League in Inter-League games or otherwise, and failing to refusing to do so, shall, in the absence of good and sufficient cause, be dealt with at the discretion of the League Management Committee. Any club which shall be found to have encouraged or instigated such conduct on the part of a player shall be deemed guilty of misconduct and shall be dealt with at the discretion of the League Management Committee.

Leagues may decide their own criteria for the selection of their representative squads and the recruitment of representative team managers and coaches.

38. DISBANDED CLUBS

The players of any disbanded team, which has discharged its liabilities to the League, shall be eligible to register for any other club in the League immediately withdrawal of such team is accepted by the League Management Committee. Results of matches of disbanded teams to be completely eliminated from the League records. Once all outstanding fees & fines (both League and County FA) have been paid the League Secretary must forward a list of players to the Football Association of Wales to enable the registrations to be deactivated.

39. RULEBOOKS

Rule books will be posted on league website.

A plea of not knowing a rulebook or not having the knowledge of the rules **shall not be accepted** as a plea of clemency if any charge is made against the team.

40. CORRESPONDENCE AND COMMUNICATION WITH THE LEAGUE

All communications with the League must be in writing/email from the club secretary, the league reserves the right not to act on correspondence received from any person other than the club secretary.

Clubs failing to answer correspondence from the league within 10 days will be liable to a fine of £15.00. Email will only be accepted in the following circumstances:

The email address must have been lodged with the League Secretary at the start of the season. The email must have a signed letter on the clubs Letterhead attached, or should be followed up with a signed letter on club letterhead within 3 days.

All telephone communications with the league must be confirmed in writing, by the club secretary, within three days. The league reserves the right not to act on telephone communications until such confirmation is received.

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No telephone calls to be made to League Officials, Club Secretaries or Team Managers after 9:00 pm unless by prior arrangement.

41. FRIENDLY MATCHES

All friendly games must receive sanction from the Gwent County Football Association; this is to ensure Public Liability cover is not compromised. Games within Wales require 7 days' notice. Applications to play a friendly game outside of Wales require 14 days' notice. This is because sanction will also have to be obtained from the Football Association of Wales on completion of the relevant form which can be obtained from the Secretary of the Gwent County Football Association

Games played without the necessary sanction will result in a charge of misconduct.

42. ALTERATION TO RULES

No alteration shall be made to these rules except by the Gwent County Football Association. Clubs wishing to propose rule changes must do so in writing to the League Secretary prior to 1st February each season. Leagues to hold a Rules Revision Meeting specially convened for that purpose in March of each season when proposals from Clubs and those, if any, proposed by the League Management Committee will be voted upon. Proposals receiving the assent of at least two thirds of the members present at the Rules Revision Meeting shall then be forwarded by the League Secretary to the Secretary of the Gwent County Football Association. These will may then be approved or rejected by the Gwent County Football Association in May of each year. Rules changes made by the Gwent County Football Association shall become operative at the commencement of the following season.

43. MATTERS NOT PROVIDED FOR

Any matter arising which is not provided for in these rules shall be dealt with at the discretion of the League Management Committee and shall be reported to the Gwent County Football Association.



CUP RULES

1. PARTICIPANTS

All teams registered with the league must enter the respective cup competition(s) as directed by the league and pay a fee to be determined by the league.

2. CHOICE OF GROUND

Each round will be drawn by the League Management Committee. First team drawn will be the home team. In the event that a ground is unavailable or unfit, the tie will be reversed. In ties that are reversed the second drawn team becomes the home club. Semi-Finals to be played on pitches as directed by the League Management Committee.

In semi-final matches, it nets and corner flags are not supplied and erected by the host club, the first drawn club shall supply and erect nets; the second club shall supply and erect corner flags. In all rounds and semi-finals both clubs shall supply a suitable match ball.

3. DATE OF ROUNDS

Date of rounds to be decided by League Management Committee, conference dates may be set. All cup matches will take precedence over league matches.

4. DURATION OF GAMES

The duration of the game will be as League Rule 15. In the event of a draw at full time, extra time of 10 minutes each way will be played. Should a draw still result, penalties will be taken as per the rules laid down by the Football Association of Wales Penalty Procedure.

5. REGISTRATIONS

As per League Rule 8 except for players must be registered seven (7) days previous to the match. If a cup match is postponed the player must have been eligible to play in the scheduled game that was postponed. Any club that plays an ineligible player will be struck out of the competition and the tie may be awarded to the opponents and the club fined as directed by the League Management Committee.

6. NETS AND CORNER FLAGS

Nets and corner flags must be provided in all rounds.

7. REFEREES

In all semi-finals referees will be appointed by the league.

In all rounds, but not semi-finals or finals, if the appointed referee is not available then league rule 13 applies.

8. REFEREE FEE

Referee fee and expenses to be paid by the home club in rounds and by the league in the semi-finals and finals.

9. COLOURS

As in League Rule 15.

10. BROKEN FIXTURES

Any club who fails to play an arranged cup match on the appointed due date without a suitable reason will be struck out of the competition and fined as directed by the League Management Committee.

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11. NOTIFICATION

In all rounds League Rule 14 shall apply.

In Semi-Finals, the League Secretary shall confirm all details with the referee.

12. SUBSTITUTES

As in League Rule 20.

13. SEARCH OF REGISTER

As in League Rule 28.

14. RESULTS

As per League Rule 23

15. MEMENTOES

Winners and Runners Up will receive sixteen mementoes. Extras may be purchased through the League, but payment for such must be made before order can be placed.

16. MATTERS NOT PROVIDED FOR

Matters not provided for in these rules shall be dealt with by the League Management Committee.

Where not stated in Cup Rules, League Rules shall apply.

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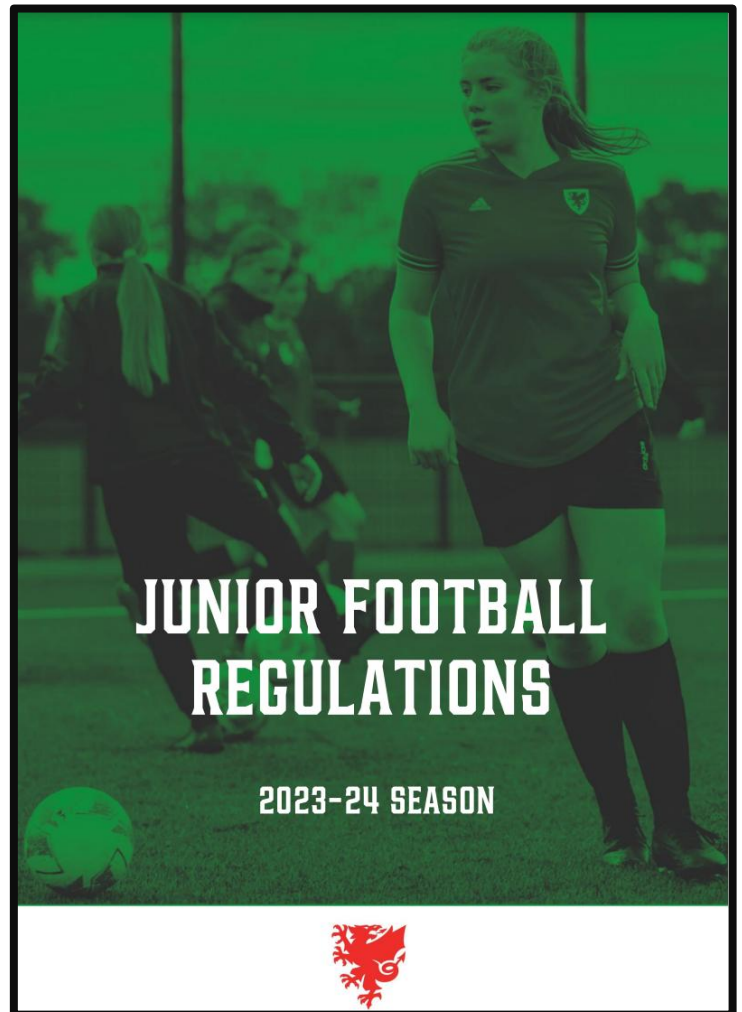
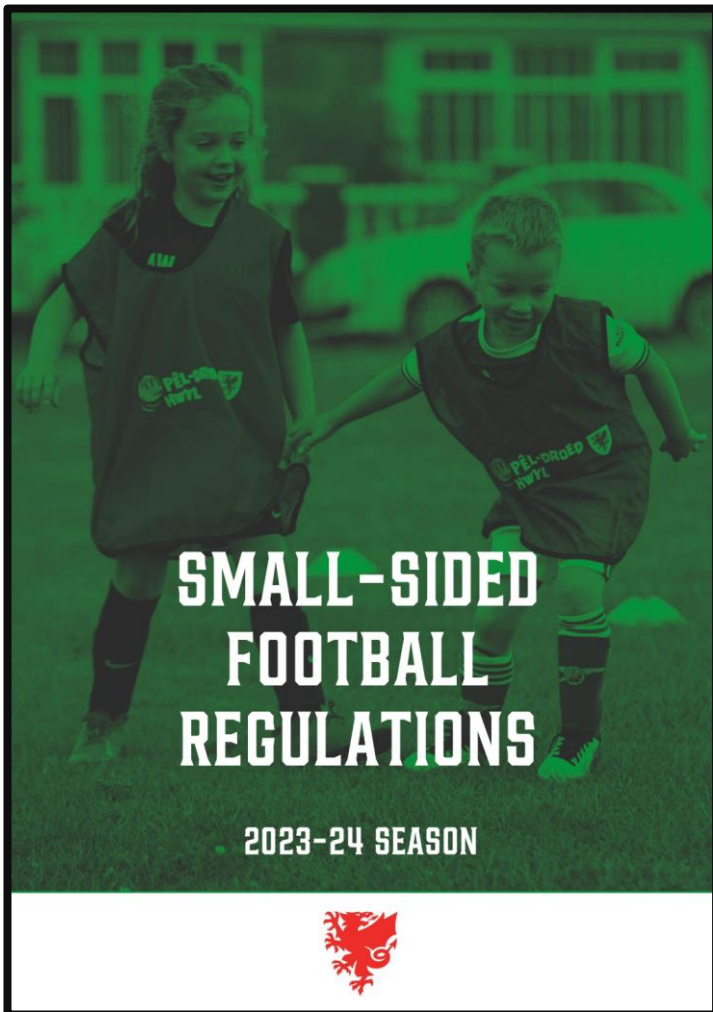
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SMALL-SIDED FOOTBALL REGULATIONS JUNIOR FOOTBALL REGULATIONS

PLEASE REMEMBER YOU MUST ALSO ABIDE BY THE FAW SMALL SIDED FOOTBALL AND JUNIOR REGULATIONS.

COPIES OF THESE ARE AVAILABLE ON THE LEAGUE WEBSITE
WWW.ISLWYNJUNIORLEAGUE.CYMRU





STANDING ORDER FOR LEAGUE MEETINGS

1. CONTROL OF MEETINGS

The Chairman of the League shall have control of the meeting, and in the case of a tie on voting for any motion or amendment, he/she shall have power to give a second or casting vote.

2. MOVING OF RESOLUTIONS

Every motion or amendment shall be moved and seconded (and if so required shall be reduced to writing) before it is discussed or put to the meeting.

3. MEMBERS SPEAKING

A member shall address the Chair; only the Chairman shall have power to check or call to order a speaker. When the Chairman raises no one else shall continue, nor shall anyone else until the Chairman is finished.

4. MATTERS NOT BEFORE THE MEETING

No member shall speak on any matter, not before the meeting.

5. MEMBERS TO SPEAK ONLY ONCE

No member shall speak twice on any motion, unless permission is given to explain, except the mover of the original resolution, or of an amendment that displaces an original resolution.

6. RESOLUTIONS ETC. NOT TO BE WITHDRAWN

A motion or amendment once made and seconded, shall not be withdrawn without the consent of the meeting.

7. AMENDMENTS TO BE RELEVANT

Any amendment must be relevant to the motion on which it is moved.

8. REJECTED AMENDMENTS

If any amendment be rejected, other amendments may be moved on the original motion, providing notice has been given.

9. AMENDMENTS CARRIED

If any amendment is carried, the original amendment as thereby amended, shall become the question upon which any further amendments may be moved.

10. NOTICE TO RESCIND RESOLUTION

Notice of motion must be given and appear on the agenda before any decision arrived at can be varied or rescinded. Any motion having been passed by the Executive Committee Meeting shall not be rescinded without the consent of at least two thirds of those present. No motion to alter or rescind any resolution passed within the preceding 6 months, and no motion or amendment to the same effect as one which has been rejected within the preceding 6 months, shall be proposed. When any such motion or amendment has been disposed of by any Executive Committee it shall not be open to any member to propose a similar motion within a further period of 6 months.

11. URGENT MATTERS

Any matter of pressing importance not on the agenda, may be dealt with at once upon a motion of 'urgency' being duly moved, seconded and carried by a two thirds majority of the members present.



12. CONFLICT OF INTEREST

If a member of member(s) has any interest in any matter put before the meeting then the member(s) shall withdraw from the meeting whilst the matter is discussed and resolved.

13. TIME LIMIT FOR SPEECHES

No member shall address the Executive Committee for a longer period than 5 minutes on any one question, except the mover of the resolution, who may speak on bringing forward his proposition for a period not exceeding 10 minutes.

14. PRIORITY OF THE SPEAKER

When two or more members rise at one time, the Chairman shall decide who shall have priority of speaking.

15. OBJECTIONABLE MATTERS

If the Chairman shall be of the opinion that any motion proposed to be made is of an objectionable character, he may at once put it to the vote (on which there shall be no discussion) whether it shall be entertained or not, and if two thirds of the members present decide not to entertain such motion the matter is disposed for that meeting.

16. QUORUM

Five members shall form a quorum of the Executive Committee, and without a quorum no business shall be transacted. This does not refer to sub-committees.

17. CONDUCT OF MEMBERS

Should there be any dispute which involves the conduct or otherwise of any member, or members of the Executive Committee, the said member shall retire during its consideration.

18. RESOLVING INTO COMMITTEE

The Executive Committee may, by vote, resolve itself into a Committee, and whilst in Committee there shall be no restriction as to the number of times a member may speak.

19. PRIVILEGE

The evidence of witnesses, statements of members, general discussion and other matters within and before the Executive Committee and Sub-Committees shall be deemed to be privileged and private. The Executive Committee shall have the power to censure or suspend from service on the Executive Committee any member proved to be guilty of a breach of this rule.

20. DURATION OF MEETINGS

All Executive Committee meetings will terminate no later than 2 hours after the Chairman declared the meeting open.

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LEAGUE FINES & FEES

Page	Rule	Brief Outline of Offence	Maximum Fine
5	6	Withdrawal fee	£50.00
7	2	Clubs making false statement	£20.00
7	3	Not notifying league of club information	£10.00
9	13	Teams who fail to confirm a team line up	£10.00
10	13	Home teams who fail to enter the result on Comet	£5.00
11	15	Failing to notify the visitors of home ground	£10.00
11	15	Failing to notify the league of a home ground change	£10.00
11	19	Failure to provide match ball of the correct size	£5.00
11	20	Failure to provide corner flags, nets & Assistant referees flags	£5.00
11	22	Late starts	
		First offence	£5.00
		Second offence	£10.00
		Third offence up-to	£25.00
12	23	Failure to provide a team sheet/line up before the game	£10.00
12	23	Failure to update result on Comet within timeframe	£5.00
12	23	Clubs not submitting match report	£10.00
12	23	Falsifying a match report	£20.00
11	23	Clubs not notifying result on set time	£5.00
12	25	Clubs not notifying opponents of postponement request	£15.00
12	25	Postponement of a fixture	£15.00
13	26	Clubs breaking a fixture	
		First offence	£25.00
		Second offence	£50.00
		Third offence	£75.00
13	28	Teams playing an ineligible player	£50.00
13	28	Teams leaving the field of play	£50.00
14	29	Search of register	£5.00
14	30	Protests	£25.00
15	35	Failure to return cups and trophies	£10.00
16	39	Failure to answer correspondence	£10.00

Where a rule has been broken and there is no set fine amount listed above, the League Committee and/or Panel will determine the fine amount.

Except for rule 26 none of the above fines may be suspended. Fines imposed Under rule 25 and other fines not listed above, may be suspended in all or in par, for a fixed period of time.

Fees

See separate league notice for details of current fees, cup fees etc.